

Grade Submission Deadline

Final grades for all students must be submitted on Minerva:

- o Courses with No Final Examination
- Two (2) weeks after the last class
- **o** Courses with Final Examination:

One (1) week after final exam

Note: Graduating student's grades MUST be submitted as soon as possible in order for them to graduate. A list with grades can be



Select the appropriate and the
In the column, enter t

column, enter the final grade

. Note: There might be more than one page of final grades. To view grades for all students when the class enrollment is greater than 50. e.g. Records 51-62, click on the corresponding links.

4. You must enter a comment to accompany any grade change you make.

5. Click to save your changes.

For more information on entering or modifying grades, go to <u>http://kb.mcgill.ca/kb/article?ArticleId=1386&source=Article&c=12&cid=2</u>

UNDERGRADUATE GRADING AND GRADE POINT AVERAGES (GPA)

GRADES